PORT OF DEPARTURE	DESTINATION	** PLEASE ENSURE YOU SIGN AND NOMINATE AIR OR SEA BELOW **

NAME AND ADDRESS OF SHIPPER

NAME AND ADDRESS OF CONSIGNEE

Tel :

NOTIFY PARTY

DECLARED VALUE FOR CUSTOMS	CUSTOMS DUTY DRAWBACK REQUIRED

Bell Total Logistics Pty Ltd

Adelaide – Brisbane – Melbourne - Sydney

SHIPPERS LETTER OF INSTRUCTION

******AIR / SEA***** (please circle)

Shipper certifies that the particulars on the face hereof are correct and that insofar as any part of the consignment contains dangerous goods, such part is properly described by name & is in proper condition for carriage by air according to the applicable Dangerous Goods Regulations

I confirm that we are the owner or originator of cargo we present for carriage, and confirm that the cargo is prepared and handled in a manner which will not compromise its security standing and this shipment does not contain any unauthorised explosive devices. I also understand that the said cargo will be handled in accordance with BTL security and clearing procedures.

NAME ……DATE……

SIGNATURE OF SHIPPER……

NO. OF PIECES	TOTAL WEIGHT KG *(*VGM*)*	DIMENSIONS (EACH PCE)	DESCRIPTION OF GOODS	TERMS OF PAYMENT (PLEASE TICK)
			<u>*SOLAS/VGM</u> **<u>Declaration for SEA shipments*</u> -** **We hereby certify that the verified gross mass of this shipment has been derived by:** ☐ **<u>Method 1</u>-loaded container has been weighed OR** ☐ **<u>Method 2</u>-** **If LCL: Contents have been weighed incl. packaging.** **If FCL: Contents have been weighed incl. packaging and added to the tare weight of the empty container.** **PLEASE TICK BOX OF METHOD USED**	<u>CIF</u> (pre-paid fob's and freight) ☐ <u>FOB</u> (pre-paid fob's and freight collect) ☐ <u>C&F</u> (pre-paid fob's and freight) ☐ <u>DAP</u> (delivery duty unpaid all pre-paid) ☐ <u>DDP</u> (delivery duty paid all pre-paid) ☐ <u>EX WORKS</u> (all charges collect) ☐ <u>OTHER</u> – please specify **<u>ORIGINAL HOUSE BILLS REQ'D</u>** **YES / NO**

Regular Shipper Y/N	Security Declaration and ID Verified **YES NO**	FREIGHT CHARGES FOB CHARGES	PREPAID	COLLECT

<u>CARTAGE REQUIRED YES / NO</u> **OPEN FROM _____ CLOSING _____**

PICK UP ADDRESS IS DIFFERENT FROM SHIPPER _____

SPECIAL INSTRUCTIONS AND HANDLING INFORMATION :

_____

<u>PLEASE ADVISE IF THIS SHIPMENT CONTAINS HAZARDOUS CARGO : YES</u> ☐ **<u>OR NO</u>** ☐

All Services provided by BTL are subject to our Terms and Conditions which can be downloaded from our website www.btl.com.au